

## CITATIONS AND ADDITIONAL RESPONSES TO PUBLISHED WORKS

in accordance with section 5, subsection 2, letter f and section 13, subsection 2, letter g of the MU directive on Habilitation Procedures and Professor Appointment Procedures

*Citation style selection should adhere to standard usage in a given field. Please list citations found in scholarly, pedagogical and/or other publications<sup>1</sup>. The extent of the citation listing is up to the applicant. The applicant decides to list or not to list self-citations<sup>2</sup> and must specify this decision in the Annex 6. In both cases, the applicant must indicate the total number of citations and the share of self-citations in % in the Annex 7. Each citation may be listed no more than once<sup>3</sup>.*

### A. Citations of scholarly and artistic works by the applicant listed in Annex No. 5

The applicant may replace the list of citations A with

- a listing from a relevant international database<sup>4</sup>,
- or a citation analysis prepared by the Research & Development Office of the MU Rector's Office or another office of the relevant faculty authorized by the dean<sup>5</sup>.

#### [Bibliographic record of cited publication]

Citation No.	Citation	International database (WOS, Scopus, etc.)
1	...	...
2	...	...

#### [Bibliographic record of cited publication]

Citation No.	Citation	International database (WOS, Scopus, etc.)
1	...	...
2	...	...

<sup>1</sup> For example, do not list citations found in students' final theses, citations found in case law, etc. Additional responses of a non-scholarly nature are listed separately in section C. Additional responses.

<sup>2</sup> The term "self-citation" refers to citing work authored by applicant.

<sup>3</sup> In case of more citations in the same citation source, please list them in one bibliographic record. In case a citation corresponds to multiple categories, please list it only once.

<sup>4</sup> Should the applicant wish to list citations not included in a database as part of the procedure (e.g. in Annex 7), he/she must list these citations using the supplied template.

<sup>5</sup> The preparation of such an analysis should be agreed in advance with the office in question.

## B. Citations of pedagogical works by the applicant listed in Annex No. 4<sup>6</sup>

### [Bibliographic record of cited publication]

Citation No.	Citation	International database (WOS, Scopus, etc.)
1	...	...
2	...	...

### [Bibliographic record of cited publication]

Citation No.	Citation	International database (WOS, Scopus, etc.)
1	...	...
2	...	...

## C. Additional responses to scientific, professional, artistic and pedagogical works by the applicant<sup>7</sup>

### [Bibliographic record of cited publication]

Citation No.	Citation
1	...
2	...

### [Bibliographic record of cited publication]

Citation No.	Citation
1	...
2	...

Date:

Signature:

<sup>6</sup> Citations of pedagogical works shall be listed by the applicant as required by the field of the habilitation procedure or professor appointment procedure.

<sup>7</sup> Additional responses include e.g. expert reviews and critiques, etc. (but not responses found in standard professional literature – e.g. responses found in case law).